



بینکنگ محاسب پاکستان
Banking Mohtasib Pakistan

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Tender Notice # BMP: TN-01/2018-19

**TENDER NOTICE FOR HIRING OF SERVICES OF TESTING AGENCY FOR
RECRUITMENT**

Banking Mohtasib Pakistan (BMP) as procuring agency invites the tender to procure the services of an experienced recruitment/ testing agency for designing and conducting written/ screening test and skill test at different test centres throughout the country for recruitment of eligible human resource against various post equivalent to BPS 5 – 19 for contract appointment.

2. Evaluation of bids submitted by the bidders will be conducted by procurement committee of the procuring agency/ BMP through "Single Stage Two Envelops Bidding Procedure" as laid down in Rule 36 (b) of Public Procurement Regulatory Authority Rules, 2004.

3. Bids of only those agencies/firms which fulfil the prescribed criteria as given below would be considered:

- i. The Recruitment/ Testing Agency should have at least three (3) years' experience of designing and conducting written test for recruitment of human resource
- ii. The Recruitment/ Testing Agency should be registered with the SECP having NTN/ STN Number.
- iii. The Recruitment/ Testing Agency must have relevant past experience for conducting of such tests for public sector organizations.
- iv. The Recruitment/ Testing Agency should have an established infrastructure for the purpose.
- v. The Recruitment/ Testing Agency should not have been blacklisted by any Government office/ organization.
- vi. The Recruitment/ Testing Agency will provide details of testing facilities along with fee per candidate.
- vii. Quoted rates should be inclusive of all taxes as admissible under rules.

4. The services of the testing agency would be hired for a period of two years.

5. Interested firms may submit their sealed bids personally or through mail / courier in a sealed envelope on or before the tender closing date i.e. 15 days from the date of publication of the tender notice up to 02:30 p.m. The same would be opened at our Karachi Secretariat on the same day at 04:00 p.m. in the presence of the authorized representatives of those bidders who wish to attend.

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6. The bidding documents containing detailed terms and conditions, technical evaluation criteria, bid security etc. for hiring services of testing agency/firm can be downloaded from our website www.bankingmohtasib.gov.pk or obtained from the Assistant Director (Coordination), Banking Mohtasib Pakistan Secretariat, Karachi on any working day during office hours (9:00 a.m. to 5:00 p.m.).

7. The testing agency/firm shall be responsible for any litigation and any claim or damage questioning the transparency of the test.

8. Banking Mohtasib Pakistan reserves the right to accept or reject any or all tenders at any time, if required, as prescribed under PPRA Rules.



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