



بینکنگ محاسبہ پاکستان Banking Mohtasib Pakistan

5th Floor, Shaheen Complex, M. R. Kiyani Road, Karachi.
Phone: 021-99217334-8, Fax: 021-99217375, 99213904,
E-mail: info@bankingmohtasib.gov.pk

LOCAL TENDER DOCUMENT No. BMP TN-01/2023-24

PRICE ENQUIRY FORM (NOT AN ORDER)

Please quote your best price for all items listed below with the following specifications. Note that the delivery location is Karachi for all items. Kindly read the instructions attached herewith.

Earnest Money / Bid Security 5%: Rs. _____ PO/DD No. _____

Item #	Item Description	Required Start Date for Licenses & Support and Duration	Quantity Required	Quotation Currency PKR/USD	Quotation Amount In Figures and Words
1	Sangfor Next Generation Application Firewall (NGAF). Model M5100-FI • Software Licenses • Hardware Support • Technical Support SN: 5055023312 Expr Date: 22-Sep-2023	Start Date: On/after 23-Sep- 2023 Duration: 1 & 3 Years	1		
2	Sangfor Next Generation Application Firewall (NGAF). Model M5100-FI • Software Licenses • Hardware Support • Technical Support SN: 5055026407 Expr Date: 20-Jan-2024	Start Date: On/after 20-Jan- 2024 Duration: 1 & 3 Years	1		
3	Sangfor Internet Access Gateway (IAG). Model M5100-AC-I-S • Software Licenses • Hardware Support • Technical Support SN: 5017023325 Expr Date: 22-Sep-2023	Start Date: On/after 23-Sep- 2023 Duration: 1 & 3 Years	1		

Note: Bidders should quote the rates for both 1- & 3-Years duration.



بینکنگ موختسب پاکستان Banking Mohtasib Pakistan

5th Floor, Shaheen Complex, M. R. Kiyani Road, Karachi.
Phone: 021-99217334-8, Fax: 021-99217375, 99213904,
E-mail: info@bankingmohtasib.gov.pk

LOCAL TENDER DOCUMENT No. BMP TN-01/2023-24

INSTRUCTIONS FOR THE BIDDERS

1. ELIGIBLE BIDDERS

Tendering is open to all firms meeting the following requirements: -

- 1.1 The bidder must be registered with the Income Tax and Sales Tax Department, the Government of Pakistan, and the relevant provincial government. A valid registration certificate duly verified by the concerned departments along with the latest Professional Tax Certificate for the current financial year should be attached with the bid.
- 1.2 Bidder must be an authorized partner/reseller of the OEM in Pakistan and must submit a valid Enterprise Level Partner Certificate for the current financial year.
- 1.3 The bidder must have done business with at least three enterprise-level companies.
- 1.4 Bids conforming to technical specifications & requirements including terms & conditions of the contract shall be eligible for award of contract.

2. BID DOCUMENT COLLECTION AND BIDS SUBMISSION PROCEDURE

- 2.1. Bidders must quote on the price enquiry form provided by BMP and should avoid submitting bids on their separate letterhead or paper. However, where necessary bid may be elaborated on the letterhead but the cumulative and consolidated bid amount is quoted on the price enquiry form with the duly agreed attached terms & conditions of the price enquiry form. All pages of the bids shall be initialed/signed along with an official seal/stamp affixed by the person (s) authorized to sign.

3. RATE

- 3.1. The rate quoted should be firm, final, and clearly written/typed out without any ambiguity.
- 3.2. A quotation amount can be in PKR/USD. However, all payments will be in PKR.
- 3.3. In the case of USD quotation, the PKR payment amount will be calculated utilizing the PKR-USD exchange rate published by SBP a day prior to the date of P.O. issuance.
- 3.4. Rates quoted must be inclusive of all duties and taxes.
- 3.5. Tender Evaluation Committee will decide the duration of license subscription for given products.
- 3.6. The rates should be quoted on a "Net of discount" basis. No negotiations in respect of the bid shall be carried out.
- 3.7. In order to avoid ambiguous or incomplete bids, the bidder must heed the following points while preparing the price enquiry form.
 - 3.7.1. No overwrite or re-write of prices/amounts is allowed.
 - 3.7.2. Rates must be quoted against each & every line item mentioned in the price enquiry form.



بینکنگ محاسبہ پاکستان Banking Mohtasib Pakistan

5th Floor, Shaheen Complex, M. R. Kiyani Road, Karachi.
Phone: 021-99217334-8, Fax: 021-99217375, 99213904,
E-mail: info@bankingmohtasib.gov.pk

LOCAL TENDER DOCUMENT No.BMP TN-01/2023-24

3.7.3. Price of the bid total must be mentioned in figures and words.

4. EARNEST MONEY / BID SECURITY

- 4.1. The bidder shall furnish an amount of 5% of the Bid value in PKR as earnest money in the form of a Demand Draft/Pay Order/ Banker's Cheque in favour of Banking Mohtasib Pakistan. In case quoted bid amount is in USD as per 3.3 above, then earnest money calculation should utilize the USD-PKR exchange rate published by SBP the day before the bid submission date. Personal cheques will not be accepted as earnest money/ bid security.
- 4.2. Any bid not accompanied by earnest money or short-value shall be rejected by the Bid Evaluation Committee.
- 4.3. Earnest money of the unsuccessful bidders will be refunded after completion of the bidding process or may be returned earlier at the discretion of the Bid Evaluation Committee upon receiving a request from the bidder.
- 4.4. The earnest money of the successful bidder will be retained till the completion of the contract.
- 4.5. The earnest money may be forfeited if the successful bidder fails to fulfill the obligations/ terms and conditions of the contract.

5. DEADLINE FOR SUBMISSION OF BID

- 5.1. Sealed bids along with earnest money shall be delivered in person or sent by the registered mail/ courier and should reach the office of **Banking Mohtasib Pakistan Secretariat, 5th Floor, Shaheen Complex, M. R. Kiyani Road, Karachi** on or before the **closing date 18-Sep-2023 by 02:30 P.M** as per PPRA website.
- 5.2. E-mail or Faxed bids will not be accepted.
- 5.3. Any bid received after the date and time of tender opening will not be entertained and the bidders shall have no right to claim legal remedy.

6. OPENING OF BID

- 6.1. The Bid Evaluation Committee will open the bids at **03:00 P.M.** on tender **opening date 18-Sep-2023**, in the presence of bidder's representatives who wish to attend the office of the Banking Mohtasib Pakistan Secretariat, Karachi.
- 6.2. The Chairman Bid Evaluation Committee will resolve any issue raised by the bidders, on the spot and after that no complaints will be entertained.



بینکنگ موختسب پاکستان Banking Mohtasib Pakistan

5th Floor, Shaheen Complex, M. R. Kiyani Road, Karachi.
Phone: 021-99217334-8, Fax: 021-99217375, 99213904,
E-mail: info@bankingmohtasib.gov.pk

LOCAL TENDER DOCUMENT No. BMP TN-01/2023-24

7. CLARIFICATIONS / CORRECTIONS OF BID

- 7.1. To assist in the examination, evaluation, and comparison of the bids, the committee, at its discretion, asks the bidders for a clarification of its bid. The request for clarification and the response shall be in writing and no change in the rate or substance of the bid shall be sought, offered or permitted.
- 7.2. Arithmetical errors will be rectified in the following manners:
 - 7.2.1. If there is a discrepancy between the unit rate and total rate that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total rate shall be corrected. If there is a discrepancy between the words and figures the amount in words shall prevail. Mistakes in addition/totaling can be corrected.
 - 7.2.2. If the bidder does not accept the corrected amount of bid, his bid will be rejected and his bid security will be forfeited.

8. OTHER TERMS AND CONDITIONS

- 8.1. The quantity of the items may increase or decrease as per the requirement approved by the competent authority after the bids have been received/opened.
- 8.2. The vendor shall supply and install required items in functioning condition in all respect, and replace faulty items if any, throughout the period of subscription.
- 8.3. The vendor shall assign a primary contact person plus a backup contact person for the resolution of maintenance & support issues at the designated premises of Banking Mohtasib Pakistan (BMP).
- 8.4. The bidder should have a verifiable presence with support office(s) in Karachi.
- 8.5. The vendor is responsible for the delivery of items at the designated premises of BMP without charging any extra costs such as transportation charges, etc.
- 8.6. The terms & conditions, requirements, and specifications including prescribed earnest money are not subject to change. BMP reserves the right to interpret its terms and conditions and will not entertain any alternatives proposed by the vendor.
- 8.7. All labor, tools, materials, and transportation are to be provided by the vendor.
- 8.8. The total amount of tender would be paid in installments according to the mutual consent of both parties.
- 8.9. Failure to complete delivery/ supply of required items, products, licenses, and/or services within the agreed upon time-period as stipulated in the Purchase / Work Order will entitle BMP to deduct from amounts due to the vendor, a value of 15% of the purchase order/service order.
- 8.10. The work will only be accepted after inspection and approval by an authorized officer of BMP.
- 8.11. Quality is the prime concern of BMP; no compromise shall be made in this regard. Only first-class approved quality items, products & services will be utilized by the contractor which shall strictly conform to the Purchase / Work Order specifications.



بینکنگ موختسب پاکستان Banking Mohtasib Pakistan

5th Floor, Shaheen Complex, M. R. Kiyani Road, Karachi.
Phone: 021-99217334-8, Fax: 021-99217375, 99213904,
E-mail: info@bankingmohtasib.gov.pk

LOCAL TENDER DOCUMENT No. BMP TN-01/2023-24

- 8.12. In case of any conflict related to the terms and conditions, requirements, specifications, and other matters, the decision of BMP would be treated as final.
- 8.13. Any other terms and conditions given by the bidder will not be acceptable to BMP.
- 8.14. Bids consisting of separate terms & conditions assigned by the bidder shall be rejected.
- 8.15. The services of restricted origin(s) cannot be quoted as per the policy of the Government of Pakistan.
- 8.16. As per PPRA rules, sufficient time is available for bid submission. Bidders are requested to note the bid submission deadline and not approach BMP for an extension of the deadline.
- 8.17. If required, BMP may ask for additional information or details at any time during the evaluation period.
- 8.18. In case of a complaint against the vendor, BMP reserves the right to hold an inquiry against the conduct of the vendor. If the vendor is found guilty of any of the following, BMP reserves the right to blacklist and/or cancel the purchase/work order. Once blacklisted the vendor would be disqualified from participating in future tenders from BMP:
 - 8.18.1. General conduct of the vendor was found unsatisfactory.
 - 8.18.2. Indulging in malpractices.
 - 8.18.3. Willfully tries to deceive the company.
 - 8.18.4. Supplies the services which are off-specification to the sample or requirements.
 - 8.18.5. Refuses to replace faulty licenses, items, or products.
 - 8.18.6. Does not meet delivery schedule causing loss or affecting the operations of the company adversely without giving any satisfactory justification.
 - 8.18.7. Violates the terms and conditions of the purchase order without seeking prior approval from BMP.

Assistant Director (Coordination)



بینکنگ موہتسب پاکستان
Banking Mohtasib Pakistan

5th Floor, Shaheen Complex, M. R. Kiyani Road, Karachi.
Phone: 021-99217334-8, Fax: 021-99217375, 99213904,
E-mail: info@bankingmohtasib.gov.pk

LOCAL TENDER DOCUMENT No. BMP TN-01/2023-24

RS. 100/- STAMP PAPER

CERTIFICATE

The bid documents have been filled in accordance with the terms and conditions specified in the bidding documents and there is no ambiguity regarding, evaluation criteria, award of work etc. I hereby undertake that the firm is not black listed by any Government agency/ dept./ SECP what so ever.

Company Name and Address:

NTN #: _____

Sales Tax Registration: _____

Stamp: _____

Contractor Signature:

Authorized Person: _____

CNIC #: _____